

2020-2021 Monroe School Year Information

MODIFIED SCHOOL HOURS FOR 2020-2021

- 8:40 AM- 2:50 PM- School Day
- 8:40 AM- 11:00 AM- AM Kindergarten
- 12:30 PM- 2:50 PM- PM Kindergarten
- 8:20- 8:30 AM Parent drop-off
- 8:20- 8:40 AM Bus drop-off
- 2:30-2:50 PM- Parent pick-up
- 2:50-3:10 PM- Bus pick-up

DROP-OFF/ ARRIVAL

- 8:20- 8:30 AM- Parent drop-off line opens.
- As you enter from Boiling Springs Road, please pull into the bus loop area (along the curb at the front of the building).
- A staff member will direct you into one of the two lanes. Please remain in your vehicle and your lane for the remainder of drop-off.
- Students should exit the vehicle with their face covering already on, and with all of their materials (backpack, lunch box, water bottle, etc.)
- Temperature checks will be done by each vehicle.
- Students with a temperature of 100.4 or higher will re-enter the vehicle and be directed to a side parking lot for further screening. Those without a temperature of 100.4 will enter into the building.
- Staff will dismiss vehicles.

*PM K Parents- If you are dropping off your child, please follow the above procedures, starting at 12:15.

PICK-UP/ DISMISSAL

- 2:30 PM- Parent pick- up lane opens.
- As you enter from Boiling Springs Road, please pull into the bus loop area (along the curb at the front of the building).
- A staff member will direct you into one of the two lanes. Please remain in your vehicle and your lane for the remainder of pick-up.
- Have your student pick-up numbers clearly displayed on your front dashboard. If you have multiple children, please have each student pick-up number clearly displayed.
- A staff member will enter your student pick-up number(s).
- We will deliver your child(ren) to your vehicle.
- For the safety of all, do not exit the loop until the staff member has directed you to do so.

*AM K Parents- If you are picking-up your child, please follow the above procedures, starting at 11:00 AM.

TRANSPORTATION

- Kindergarten students- when K students are dropped off, a “familiar adult” must be at the bus stop. If an adult is not present, the student will be brought back to the building for parent pick-up.
- K-5th grade students are permitted only one stop going to school and one returning home.
- To start the school year bus times will be delayed until bus routes are adjusted.
- Transportation Notice Forms should be used if you are picking up your child or if your child is getting off at another stop.
- In accordance with CV’s COVID-19 Health and Safety Plan, students are not permitted to ride a different bus home with a friend.
- Students will be seated with siblings, at a minimum of every other seat, and busses are targeted at 50% capacity.

MODIFIED SCHEDULES

- Weather emergencies, early dismissal, 2-hour delay, closing; all of these will be communicated via text (you do need to opt-in on Skyward), automated phone call, and the CV district website.

ATTENDANCE GUIDELINES

- To report your child absent from school contact the office (717) 258-6208, menu option 1, or complete an Electronic Absence Note in Skyward.
- An excuse note must be provided within three school days of a student’s return to school.
- Excused absences include: illness, family emergency, authorized school activity, prearranged doctor appointment, approved educational trip.
- Unexcused absence: absence from school with parents’ consent for reasons other than those considered excused, or missing documentation.
- Educational trips- To be turned in at least a week before the trip; maximum of 5 days; no educational trips are approved during PSSA testing.
- Tardy- students are marked tardy after 8:45 AM. PM K students will be marked tardy after 12:35 PM.

VOLUNTEER GUIDELINES

Volunteers and visitors will not be permitted at this time in accordance with the CV’s COVID-19 Health and Safety Plan.

SKYWARD- Student Information System

- Action steps in Skyward: Please complete all back-to-school forms that pertain to your student, including health information, emergency contacts, and annual required sign-offs. It is imperative that we collect this information annually to help ensure your student's health, safety, and welfare.
- Skyward Family Access will allow you to view student information, including teachers, homerooms, attendance, and discipline.
- If you have any concerns or questions about Skyward you can contact Cumberland Valley's Helpdesk at (helpdesk@cvschools.org or 717-506-3393)

FOOD SERVICE

- Students can purchase breakfast each morning and lunch each afternoon, if they choose.
- Students will be seated at a minimum of 6 feet apart in the cafeteria. Seats will be assigned.
- Students will scan a barcode if they plan to purchase their lunch.
- Face coverings will be worn until seated.
- Utensils and napkins will be pre-packaged.

RESPONSIVE CLASSROOM

- Students will participate in morning meeting that includes: a greeting, sharing, group activity, and morning message to build a positive community in the classroom and building.
- Energizers will be scheduled throughout the day.

HEALTH SERVICES

- Health screenings- vision, height, and weight (K-5), hearing (K-3) will be delayed until spring
- Physical (K) and dental forms (K & 3) remain required.
- Students must be current on all immunizations.
- Medication forms are required for permission to give children medicine at school.
- Temperature of 100 or more and/or vomiting requires a student to be sent home.
- Students experiencing any symptoms of COVID-19 should not come to school. Please contact the school to let us know of symptoms so that we can follow our health and safety plan protocols.

WELLNESS POLICY

- In accordance with CV's COVID-19 Health and Safety Plan, students may not send in birthday treats. This includes food and non-food items. Any items sent in will not be distributed.
- Classroom parties will not include shared treats and will be teacher-run.

CURBSIDE PICK-UP

If you are picking up your child for an appointment during the school day, picking up a sick child, late dropping off a child in the morning, or returning a child from an appointment, please pull up out front and call us at (717) 258-6208, menu option 2. We will bring your child to you or pick up your child from you.

BACK-TO-SCHOOL NIGHT

Our Back to School Night will still take place, but it will occur virtually. There will be two sessions, as in previous years. Back to School Night for K-5 will occur on Thursday, September 3, 2020. Session 1 will be from 6:00-6:45 and Session 2 will be from 7:00-7:45. The sessions will be identical. We offer two to afford the opportunity to attend two sessions in case you have multiple children. Specific information will be provided by your child(ren)'s teacher.

RESOURCES FOR FAMILIES

Twitter: <https://twitter.com/CVMonroeEagles>

Facebook: <https://www.facebook.com/CVMonroeEagles>

Mastery Connect: <https://www.masteryconnect.com/>

Skyward:

<https://skyward.cvschools.org/StudentSTS/Session/Signin?area=Home&controller=Home&action=Index>

Seesaw: Teachers will send a link specific for your child.

OFFICE TEAM

Dr. Megan Ward, Principal: mward@cvschools.org

Mrs. Jen Moyer, Principal's Secretary: jmoyer@cvschools.org

Mrs. Gail Halterman, Secretary: ghalterman@cvschools.org

Mr. Luke Leopold, School Counselor: [lleopold@cvschools.org](mailto:llepold@cvschools.org)

Mrs. Tiffany Boyd, School Nurse: tboyd@cvschools.org

Miss Kristin Klingensmith, Psychologist: kklingensmith@cvschools.org

SCHOOL CONTACT INFORMATION

Monroe Elementary School

1240 Boiling Springs Road

Boiling Springs, PA 17007

Phone: (717) 258-6208

Fax: (717) 506-3944

